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DAVID R. CRAIG  
HARFORD COUNTY EXECUTIVE



MARY F. CHANCE  
DIRECTOR  
DEPARTMENT OF COMMUNITY SERVICES

LORRAINE COSTELLO  
DIRECTOR OF ADMINISTRATION

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HARFORD COUNTY GOVERNMENT

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April 23, 2008

Dear Jurisdictional Planning Group Member:

On Wednesday, May 21, 2008, the Department of Community Services will sponsor one of five disaster readiness workshops to be held in the Baltimore region, designed for staff of agencies and organizations providing services to, among others, people with disabilities, the elderly or those with other special needs. The workshop will be held from 9:30-11:30 a.m. at the Bel Air Branch of the Harford County Public Library, 100 East Pennsylvania Avenue in Bel Air.

The workshop will teach participants how to train staff in their organizations about disaster readiness, especially for individuals with disabilities and other special needs. Participants will learn to use the new *Path to Disaster Readiness* planning booklet to engage people with special needs in a process for planning for disasters. The booklet was developed by the Maryland Department of Disabilities and its partner, the Center for Disability and Special Needs Preparedness Policy, and is available for review at <http://www.mdspecialneedspreparedness.net/News%20and%20Events.html>.

***Please plan on having your agency represented at this free workshop.*** For more information, to register, and/or to request disability-related accommodations, please contact the Department of Community Services' Disabilities Coordinator, Sharon Grzanka, at 410-638-3373 voice/TTY or at [disability@harfordcountymd.gov](mailto:disability@harfordcountymd.gov). Thank you in advance for your commitment to helping Harford County residents prepare for emergencies in our community.

Sincerely,

Mary F. Chance  
Director,  
Harford County Department of  
Community Services

~ Preserving Harford's past; promoting Harford's future ~